

2018 *Enlightenment Guide* 2018

HEEBEEGEEBEE HEALERS



HEEBEEGEEBEE HEALERS IS A GROUNDED OASIS THAT CREATES A NURTURING ENVIRONMENT AND PROVIDES HEALING SERVICES FOR THE HEEBEEGEEBEE COMMUNITY, AND ALL OF BLACK ROCK CITY. OUR COMMUNITY'S INTENTION IS FOR THE HEALING ENERGY WE CULTIVATE TO SPREAD INTO THE GREATER WORLD, PROMOTING LOVE, HEALING AND A HIGHER STATE OF BEING FOR EVERYONE.

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Welcome Home to the sweetest camp on the Playa!

In 2018, the HeeBees celebrate our 19th year of gifting massage, energy work, yoga, meditation, classes, and workshops to thousands of members of the Burning Man community. Our community's intention is for the healing energy we cultivate to spread into the greater world, promoting love, healing, and a higher state of being for everyone.

This guide is your introduction to who we are, how we work, and how you can find your part in it all. In addition to reading our guide, we invite you to read the official Burning Man Survival Guide (<http://burningman.org/event/preparation/playa-living/>). Newcomers to Burning Man should also study the First Timer's Guide (<http://burningman.org/event/preparation/first-timers-guide/>) and this super helpful [Burning Man Journal blog entry](#).

This Enlightenment Guide is for you, dear HeeBee, whether you're a first timer or a veteran, but it's also ABOUT you. Our camp is a physical home for only one week per year (two if you're lucky enough to be on Early Team) but the HeeBeeGeeBee Healers is a family that shares stories, values, goals, and laughs (so many laughs) for the remaining 51 weeks. This Guide gives a glimpse into our community.



"Over the almost twenty years of the HeeBeeGeeBee Healers' existence, many thousands of Burner camps have come into existence and left. Key to HBGB's longevity is the passion and commitment to our mission that we bring to the Playa each year. Serving as Black Rock City's healing oasis, transforming the world one Burner at a time, and interacting with hundreds of thousands of people has enabled the HBGBs to shape a culture of service and caring at Burning Man, and through it, have a major impact on the evolution of Festival culture in the U.S. and throughout the world. Many people feel that a big chunk of the developed world's hope resides in the values we express and what we learn about each other and ourselves, in Festival culture. We are caregivers. We are healers. Most of all, we are lovegivers." - David MagicHands, HeeBee elder

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Who We Are

WE ARE HEALERS

Whether you're a massage therapist, Reiki Master, acupuncturist, chiropractor, life coach, or energy worker, you are welcome to share your practice at HeeBeeGeeBee Healers. But healing is not just what we do, it's who we are. Faery greeters create space for compassion and connection; kitchen crew members sustain us; and our infrastructure team maintains shelter and safety.

WE ARE COMMUNITY MEMBERS

We embrace personal responsibility for our camp. We take an active role in our teams and participate in camp setup, maintenance, and strike. Many hands make light work, and together we ensure that every HeeBee feels involved, engaged, and supported.

WE ARE GIVERS AND RECEIVERS

We each gift our campmates and the citizens of BRC one 3-hour shift per day. These are the circles you can join:

- **Healers** practice their modality in our Healing Tent for our visitors, whom we call clients, as well as teach classes and lead group experiences.
- **Faeries** greet our visitors, usher clients to their sessions, create an inviting atmosphere in our Chill Space, and act as delightful hosts to the many citizens of Black Rock City who visit us.
- **Kitchen** prepares three delicious, healthy meals every day for our camp, much of which is lovingly prepared ahead of time during our pre-playa cooking weekend for on-Playa consumption.
- **Infrastructure** keeps the lights on, the showers hot, and the tents up! They keep us safe and our camp sturdy.

Because of our efforts, all our needs for food, water, and shelter are met. Everyone gets to fully participate by being both giver and receiver.

WE ARE ADVENTURE COMPANIONS

No one can say that the HeeBees are all work and no play. Exploring the magic that the Playa provides is exhilarating and mind-bending. It can also be overwhelming and discombobulating. Know that your HeeBee family members are your playmates, and that we've got your back, in good times and rough.

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Our 2018 Leads



Quiggles (Camp Co-Lead)
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DragonHeart (Camp Co-Lead)
michael.glashow@gmail.com

CONSENT CIRCLE: Jena
COOKING WEEKEND: Tovia & Cake
EARLY TEAM & STRIKE: Chickadee
FAERIES & CLASSROOM CIRCLE: Chickadee
FINANCE CIRCLE: DragonHeart
HEALING CIRCLE: Scarab
INFRASTRUCTURE CIRCLE: Oz
KITCHEN CIRCLE: Quiggles
RECRUITMENT CIRCLE: Quiggles
SURPRISE & DELIGHT CIRCLE: GroundScore

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PUBLIC CAMP

The HeeBeeGeeBee Chill Space and Healing Tent

The heart of our public camp, the Chillspace and Healing Tent consists of three interconnected 44-foot circus tents with activities from 9am-5pm, Monday through Saturday. The first two tents make up the Chill Space, which hosts occasional guided meditations and impromptu classes, as well as provides visitors with a place to relax in the shade, get to know their neighbor, and learn a bit more about the healing arts. It's carpeted, full of futons and pillows, and the perfect place for an afternoon nap.

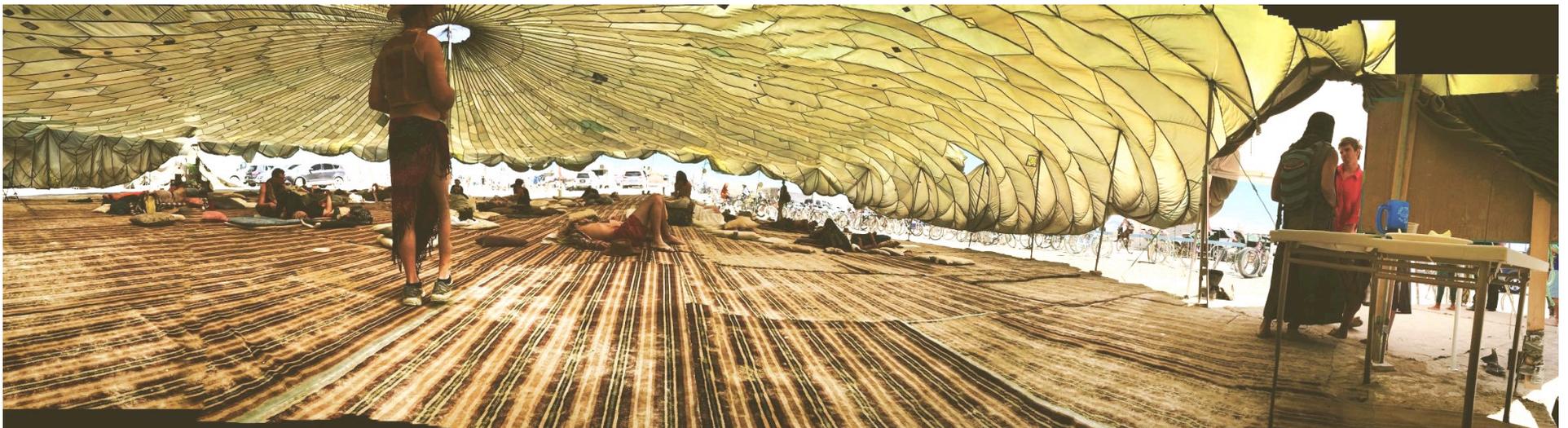
The third tent is our Healing Tent - the realm of HeeBees, Guest Healers, and their clients ONLY. This is where our one-on-one healing sessions take place, and we spend significant energy creating a deeply sacred space for this important work. Please respect this area, and help to make it as safe and grounded as possible so that our Healers can work their magic.

The HeeBeeGeeBee Classroom

Our popular Classroom features a variety of offerings including guided meditation, yoga, tantric massage, the wildly popular Monkey Chant, and much more. We offer up to 35 classes from Monday afternoon through Saturday morning.

See our Classroom schedule online at <http://www.heebeegeebeehealers.org/visit-us-in-2018.html>.

The official Burning Man Playa Events Page can be found at <http://www.burningman.com/participate/playadirectory.html>



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PRIVATE CAMP

The Kitchen

Our communal shade structure, kitchen, commissary, dining hall, dishwashing mecca, communications center, and lounge, The Kitchen is the very hub of the private side of the HeeBees. Meals prepared here will consist of a hot breakfast (8am) and dinner (6pm) and a cold buffet-style lunch (12-2pm), with snacks available throughout the day, all lovingly arranged by the Kitchen crew.

We embrace the spirit of sharing that is so much a part of the Burning Man experience. If you have a guest you would like to bring to dinner they are welcome, but please check with a Kitchen Lead before-hand: because Burning Man is a Leave No Trace event, we bring to the Playa only as much as we need (plus a little extra for friends).

The Dorm Tents

2-3 Dorm Tents of the same style and structure used throughout camp, provide shade and shelter to as many as 16 personal tents each, defining smaller groups within our larger community. These structures provide a much-needed break from the sun and wind for our sleeping quarters. Accommodations are cozy and very social.

To maximize space in the Dorm Tents and allow the most HeeBees possible to enjoy their comfort, we ask that solo campers limit themselves to a 2-person tent, and couples to a 3-person tent. All HeeBees will show a loving regard for their neighbors' privacy and personal property.

The Dorm Tents are bordered by space for open camping, RVs, and buses. We aim to place large personal structures (hexayurts, large tents, domes) on the western side of the Dorm Tents so you get a break from the morning sun. When you arrive, please ask a Lead or Early Team member for the best place to set up your tent (structure placement will already be indicated on the camp map).



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If you plan to leave at any time on Saturday or Sunday you will be camping in Dorm Tent 2 or 3, which will be struck (i.e. disassembled) on Sunday afternoon before the Temple Burn. HeeBees staying until the end of strike (Monday evening/Tuesday morning) will be placed in Dorm Tent 1.



The Living Room

We create a makeshift living room under the open sky in the middle of private camp, complete with sofa, camp chairs, firepit, and burn barrel. It's a perfect hangout spot in the mornings and evenings when the weather is at its coolest.

Quiet Zones and Times

We are a daytime camp; at night our little oasis becomes a place of peaceful refuge for our own community. We'll almost always have a fire to keep you cozy if you need a respite from the party just beyond our borders, and someone will always be around to chat and cuddle if you're feeling lonely.

We ask that no loud music be played in camp except for our morning wake-up call.

The Shower

A true luxury at Burning Man, we have one of the playa's most advanced body cleansing systems, The HeeBeeGeeBee 3-Stall Shower and Solar Evaporation Pond™. The shower is built for solar shower bags, which are filled from the camp water supply via an on-demand water heater tank. It's amazing.

Because good Burners conserve water, we request you to shower no more than once a day, as well as suggest you wash with a buddy (or two) - it's fun! Those who are new to the Playa should also understand that, although the shower is surrounded by a plastic curtain, there is a limited amount of real privacy that can be expected in its use. Embrace self-reliance by taking any steps you need to accommodate your own comfort level.

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Living the HeeBee Life



ARRIVAL & SET-UP

We have an Early Team of about 20 HeeBees who arrive on playa one week before Burning Man officially starts to build our camp so when you arrive, all our structures will be in place and all you have to do is get yourself unpacked and set up! (FYI, Early Team is an amazing experience. If you love dusty, sweaty builds and star-filled skies at night, think about volunteering. Two weeks at Burning Man is so much better than one.)

For folks arriving when Gate opens, it's been a long drive and a longer wait, but you've finally made it to the Playa. First step: find our campsite! The Burning Man Greeters at the front gate will be able to help you orientate to the city grid. DRIVE SLOWLY and park in the street behind camp. Go straight to the kitchen (or wherever the major commotion is), and find one of our camp Leads or Early Team members who will show you where to park your vehicle, pitch your tent, and get your first long drink of water.

- **Early Team / Early Arrivals:** In order to arrive prior to Gate opening, you will need a barcode pass from DragonHeart. You will get this in Reno on the prior Sunday (one week before the event starts). Early Team gathers in Reno on Saturday/Sunday, and heads to the playa Monday morning.
- **Saturday/Sunday arrival:** The Early Team will be waiting to greet you. If you arrive in the middle of the night, you will see an information board in the kitchen that will help you navigate camp.

We carefully park our vehicles around the perimeter of camp to create clear boundaries, arranging cars bumper-to-bumper and placing strategic openings to control foot traffic. When you arrive please find a Lead to find out where you should park.

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CAMP ORIENTATION

Monday morning at 10am we hold our all-camp meeting in the Chill Space, when we'll get to know one another, set some intentions, revel in the beauty of what we've created, and start our community-building. Then we'll break off into groups for camp tours, team training, space blessing, and general Q&A. If this is your first year camping with the HeeBees, orientation is a must!

FOOD

Our legendary Kitchen Tent provides meals for our campers. We have an amazing kitchen that feeds 70 people three meals a day. We now use all organic meats and try to purchase sustainable ingredients whenever possible. There are vegan and gluten-free options at every meal and we make every effort to accommodate special dietary needs. We serve two hot meals a day, breakfast and dinner. Lunch is a delicious cold deli spread. And for your grazing pleasure, there are snacks around the clock. The Kitchen is the heart of our private camp; we all sit down together to share dinner and camp announcements every night.

WATER

At the beginning of the Burn we bring in enough water for the entire week, AND we ask every HeeBee to bring a spare 3-4 gallons of drinking water just in case we run into water supply problems. This is one of the ways we practice Communal Effort. The water we bring in comes from a well in Empire, so you might taste the minerals.

Portable mugs/cups and a reusable water bottle and/or Camelbak are absolutely essential. You'll want to bring your own mug/cup with a xerox of your driver's license firmly taped to it. BRC bars have a BYOCup policy, and they are required to check IDs.

Remember to drink water constantly, even if you're not thirsty - the desert climate will do a number on you if you're not well-hydrated. We'll always have fresh drinking water and an electrolyte-enhanced water cooler, but you may prefer to bring your own flavors.



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We have a grey water container behind the kitchen (a great place to brush your teeth). A mop sink feeds into the tank for easy spitting.

POWER ON THE PLAYA

We've been solar-powered since 2013! We have 4 refrigerators and a chest freezer, an on-demand water heater, perimeter rope lights around camp, string lights in the center of each Dorm Tent, Kitchen Tent lighting, and a small charging station for your smartdevice. We can't provide space in our Kitchen fridges for personal food or drink (exceptions made for medicine).

EXODUS & STRIKE

At the end of Burn week we'll be striking camp (i.e. disassembling) and readying our gear for storage. HeeBees need all hands on deck for strike! By the end of the week everyone is tired so the more people we have participating, the less work each individual has to do. We strike public camp on Sunday and private camp on Monday. The lucky lot who can stay until Tuesday morning will get an amazing last night on playa - a city returned to nature.



- Public Camp - Sunday:** Rolling up carpets; packing up pillows and blankets in the Chill Space; breaking down massage tables and packing up Healing Tent supplies; disassembling bike racks; cleaning up MOOP (more on this later); taking down Chill Space, Healing, and Classroom tents.

- Private Camp - Monday:** Taking down Dorm Tents; disassembling the solar array and shower system; packing up the Kitchen (a big job!); MOOPing private camp; collecting every last bit and bob to put in our shipping container.

If you're leaving on Monday, aim to leave before 5am or after 10pm. Leaving at any other time will subject you to a miserable, sweaty, patience-testing traffic jam of 20,000+ cars leaving the playa. Why not spend the day with us breaking down camp instead of breaking down in your car as you sit in a 12-hour traffic jam?

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If you can stay and help us through the full teardown, you will get a \$50 cash rebate on your dues before you go. To get the rebate, you must stay until the door on the semi trailer is closed on Monday evening. In order to be fair to those staying until the bitter end, there is no rebate for those leaving on Monday before that time. If all goes to plan, we'll be packed up by 6pm, have some dinner and then get the last things put away. There will be about a dozen HeeBees staying until Tuesday morning so as to avoid the exodus entirely; join us!



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The Adventure of Burning Man

Please be sure to read the official Burning Man Survival Guide (<http://burningman.org/event/preparation/playa-living/>), which is the best source of information for preparing for the Playa.

SAFETY

The Burning Man Survival Guide discusses this in depth, but it bears repeating that you are every bit as responsible for your own safety on the Playa as you are in the default world. While most Burners are amazing, giving, exceptional folks, anytime you get 70,000 people together the odds are likely you will encounter a few bad apples. Trust your instincts.

Also, be aware that there are uniformed and plain clothes law enforcement personnel at work in Black Rock City enforcing Nevada law. If you would not do something in public in your own town, you are well advised not to do it in public at Burning Man.

If any law officers ask to enter, search or even 'look around' our camp, please say, "I do not consent to a search," and immediately find a camp leader to handle the situation.

As a last safety note, it is highly recommended that you be "lit up" at night with glowsticks, blinkies, el-wire and such to let those riding bikes and driving art cars know that you're there. "Be lit, don't get hit".



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CONSENT

Being a bunch of healers, we're a touchy-feely group. This means that in camp – just as in our public healing offerings – we deal with obtaining and giving consent to touch (and more) all the time. To make this easier, HBGBs have a safeword system, which is "an agreed upon set of words... uttered by any participant to communicate that they want the activity to be modified." We use Red/Yellow/Green:

- Red means "no thanks"
- Green means "yes please"
- Yellow means "let's talk about it"

Always ask before touching, always consent before being touched (silence is not consent – saying 'no thank you' is always acceptable). HBGB Healers is actively working on developing a robust and engaging consent culture in our public and private camp spaces, and is committed to continuing this conversation with all its members.

If you experience non-consensual activity at Burning Man the camp Leads are always here to help, and there are many resources out on Playa to support you.

WEATHER & CLOTHING

Be prepared! We all hope for a beautiful Burn, but don't gamble with the Playa. Conditions can get extreme with little or no warning.

- Bring sun gear for the day and possible temperatures over 100°F.
- Bring work clothes for Set-Up and Strike: sun hats, sun cover shirts, work gloves, overalls, sturdy shoes.
- Bring goggles and masks for dust storms that can bring high winds and white-out visibility. Remember that these happen both day and night.
- Bring cold-weather gear for nighttime adventures wandering the Playa at night when it can get down into the 40's. Faux fur, long underwear, overalls, hats, mittens, etc. can go a long way in keeping you comfortable when you're out on a midnight mission.



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PACKING GUIDE

Which fabulous outfits and trusty gear to bring to Burning Man is definitely a very personal decision, but if you're a first-timer, making a pack list can be overwhelming. Our HBGB burner Chickadee has volunteered her non-exhaustive pack list below - use it, modify it, and check the other resources listed for more insight! (Note: because you're a HeeBee your pack list won't be as extensive as someone car-camping or solo-camping. We're got you covered on a lot of fronts!)

TRAVEL BAG <ul style="list-style-type: none">✓ iPhone/charger✓ iPod/charger✓ Headphones✓ Wallet, ID, health ins. Card✓ Cash & checks✓ BURNING MAN TICKET!✓ Travel info/maps✓ Trash bags to cover suitcases	<ul style="list-style-type: none">✓ Snacks for Exodus✓ BYOCup & flask✓ Misc. personal treats	<ul style="list-style-type: none">✓ Sunblock✓ Lip balm✓ Contraceptives✓ Floss & mouthwash✓ Dr. Bronner's✓ Wet Wipes✓ Lotion/Coconut oil✓ Small mirror✓ Tissues✓ Band-Aids✓ Menstrual care✓ Cough drops✓ Brush/Hair accessories	<ul style="list-style-type: none">✓ Hand sanitizer✓ Headlamp✓ Goggles✓ Bike lock/key✓ Bike lights
CAMPING/TENT GEAR <ul style="list-style-type: none">✓ Tent (+fly, ground cover, stakes)✓ Tent lighting (& batteries)✓ Clock (& batteries)✓ Comforter/blankets✓ Pillows & sheets✓ Air Mattress (& batteries)✓ Bed cover (to keep it dust-free)✓ Tent fan (& batteries)✓ Garbage bags (for trash)✓ Paper bags (for burnables)	PERSONAL ITEMS <ul style="list-style-type: none">✓ Sleep mask✓ Work gloves✓ Bandanas/scarves for face✓ Shower towel✓ Ear plugs (for sleeping)✓ Spray bottle (for spritzing)✓ Jewelry✓ Umbrella for sun✓ Sunglasses✓ Mini sewing kit✓ Journal/pens	FOR PLAYA BACKPACK <ul style="list-style-type: none">✓ Xtra tissues✓ Toilet paper✓ Xtra cough drops✓ Permanent markers✓ Glow (clip-on) for night✓ Hand fan✓ Xtra sunblock✓ Mini lotion✓ Xtra lip balm	CLOTHING <ul style="list-style-type: none">✓ Clothes for pre-Burn travel✓ Clothes for post-Burn travel (PACK SEPARATELY: anti-dust)✓ Early Team work clothes (7d)✓ Strike work clothes (2-3d)✓ Playa daytime clothes (7d)✓ Nighttime clothes/outfits (15d)✓ Underwear/bras✓ Socks (for nights & work boots)✓ Daytime/sun hat✓ Nighttime/warm hat✓ Warm gloves✓ Boots, sandals, shoes✓ Slippers for camp✓ Pajamas✓ Cover-ups for sun & shower
FOOD/DRINK <ul style="list-style-type: none">✓ Water bottle(s) & Camelbak	TOILETRIES <ul style="list-style-type: none">✓ Toothbrush/toothpaste✓ Makeup/Deodorant✓ Razor/lotion✓ Nail clippers✓ Medication(s)✓ Q-Tips		

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Other amazingly comprehensive packing lists:

- <http://burningtribe.com/html/BMpackinglist.html>
- <https://www.supergrail.com/burning-man-guide>
- <http://survival.burningman.org/your-survival-in-brc/survival-checklist/>
- <http://www.travelgrom.com/travel-blog/burning-man-packing-checklist-guide>
- <http://www.samanthasuttonphd.com/burning-man-packing-list>
- <http://lovelivegrow.com/burning-man-packing-list/>

MOOP: Matter Out Of Place

The Playa is a unique landscape; please be very conscious of your impact there. Whatever you've got with you, DON'T LET IT HIT THE GROUND, and if you don't need it, don't bring it. "MOOP" is anything other than playa dust – food scraps, hair, glitter, feathers, fingernails, carpet fibers, etc. If you see MOOP, even if it's not yours, please pick it up and dispose of it properly.

We don't have the ability to handle trash *en masse*. **Pack it in, pack it out!** Remember when shopping that you'll need to pack out your empties at the end of the Burn. Aluminum cans are easiest to deal with, as they crunch up and can be recycled. Coconut water cans are non-recyclable and don't crunch up well, FYI. The HeeBees do not have a community trash system. When you leave, we also ask you to take one trash bag in your car.



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Appendix: Job Descriptions & Guides

While we have many circles (i.e. work groups) that care for the well-being of HeeBeeGeeBee Healers year-round, we have four main circles during Burning Man: Faeries, Healing, Kitchen, and Infrastructure.

HEALING

The Healing Circle is the HeeBee's main service contribution to the playa. We have about thirty-five healers in camp every year offering a wide array of healing modalities such as Reiki, shiatsu, chiropractic adjustments, craniosacral therapy, Swedish oil massage, deep tissue massage, Thai massage, acupuncture, chakra balancing, hypnosis, EMDR, past life regression, talk therapy, life coaching, and tantric healing.

FAERIES

Over the course of the week, thousands of people come seeking our services. Everyone who comes to the HBGB Healers will be met by our Faeries, who make sure each visitor is warmly greeted, cared for if need be, and directed to their destination – Chill Space, Healing Tent, or Classroom. The Faeries will answer questions, help clients sign up for the work they want, and make sure clients are called when the Healers are ready for them.

INFRASTRUCTURE

The Infrastructure Circle is comprised of 5 members. Ideally, the Infrastructure Team is comprised of people who have been HeeBees during past Burns or who have been on HBGB Early Team. This team is the operational backbone of the camp, doing everything from keeping the power on to maintaining the water systems to keeping the structures up.

KITCHEN

The Kitchen is the heart and hearth of HeeBee private camp and we are the keepers of the hearth. You will be appreciated and adored more than you can handle. The HeeBee Kitchen provides three meals a day, prepared by our Kitchen Circle, served buffet style. Kitchen Circle is responsible for prepping and cooking the meal, restoring the Kitchen back to neutral after a shift, and keeping snacks and drinking water replenished.

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HEALING CIRCLE GUIDE

CHOOSING A SHIFT

- We sign up for shifts to make sure that everyone has space in the Healing Tent to work and so that we always have healers available during open hours to serve the citizens of Black Rock City.
- You will have an opportunity to sign up for shifts once we are on playa. If you need to make changes to shifts the sign-up sheets can be found at the Fairy Table. Once you have signed up for a shift, it is your job to show up for that shift.

STARTING YOUR SHIFT

- Visit the fairy table to check in. The Faery Lead will hand you your healer sign-up sheet.
- Walk your healer sheet out to one of the Welcome Center's bulletin boards and post it. Burners will immediately begin signing up.
- After posting your healer sheet, you can go into the Healing Tent and get ready for your shift.

GOLDEN GATE & THRONE

- The curtain hanging in the doorway between the Chill Space and the Healing Tent is known as The Golden Gate. Only Healers, Faeries, and clients are allowed past the Golden Gate. We like this curtain to remain closed for privacy. When you walk through, please pay attention and make sure the Golden Gate closes behind you.
- Sitting immediately inside the Golden Gate, to one side, is a "Throne" Faery serving as space holder. This HeeBee's job is to hold the intentions of our healing tent. Please don't strike up a conversation - they are hard at work sending healing energy and monitoring the space.

YOUR HEALING SPACE

- Find space in the Healing Tent that fits your modality. You may find an open massage table or claim space on the floor if a table is not necessary.
- There are fifteen massage tables. Be mindful of which tables are empty and which may already be claimed by one of your fellow Healers. If there are some personal items on the table it is probably reserved by another Healer while they are taking a quick break.
- If your client has any gear with them, have them store it under the table you are working on or by you on the floor.

SHEETS

- If your modality requires a table you will need to get sheets from the tote of clean sheets. Some of the sheets have been cut in half and are just big enough to cover a table. Others are still whole fitted sheets and are much larger than is needed to cover a massage table.
- We reuse our sheets. The small ones are used twice by being flipped and rotated between sessions. The larger ones can be used four times by being shifted toward each corner of the sheet.
- If a sheet becomes too sweaty or dusty from your client to be reused, then the sheet should be retired.
- Once a sheet is ready to be retired, please neatly fold the used sheet and place it the tote marked "dirty sheets."

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HEALING SESSIONS

- Once your healing space is set up and organized, you may want to take a few moments to perform whatever grounding or other pre-session activity you prefer. During this activity, you may want to take notice the presence of the “Throne” faery.
- When you are ready for a client, find a Faery and let them know that you are ready. You may need to leave the Healing Tent. Once they know you are ready, either stand by the Golden Gate, or go back to your table, and wait patiently for a Fairy to bring your client to you.
 - If it is taking longer than you would have expected, please go and check in with the Faeries. Make sure to let them know that you already asked for your next client.
- During your sessions, remember that the HeeBees have a strict policy of **Informed Consent**. Your client gets to decide how dressed they want to be. You may let them know that it would be easier to access their muscles if they were to remove a piece of clothing, but you should also offer a covering at that time. You should only ask once. If they do not want to remove clothing, **work with their decision**.
- After your session has ended and your client has re-dressed and claimed their items, lead them out of the Golden Gate.

HEALING TENT VIBES

- We strive to maintain a calm, peaceful, and healing atmosphere in our Healing Tent. As such, conversations that are not part of your session with your clients should be brought outside to the Chill Space.
- It is perfectly acceptable for you or your client to make noise as part of the healing session, such as crying, moaning, or other emotional expressions. Go with the flow of what your client needs to the best of your ability and the nature of your modality while respecting the healing intention of the space and those around you.

INAPPROPRIATE BEHAVIOR

- If during your session you notice a HeeBee Healer or Guest healer engaging in inappropriate behavior, notify a Faery Lead immediately.
 - We require that all healers on duty are not under the influence of alcohol or other mind altering substances.
 - We do not allow healers to work nude in the main healing space.
 - Although we recognize benefits to certain types of sexual massage/healing, we do not allow this manner of healing within our Healing Space.
 - We request that if you wish to engage in work that is any way sexual, including touching of genitals or building sexual energy/anticipation, that you do this in a private place outside of our Healing Space, and only after obtaining the clear consent of the other party.
- When in doubt, talk to a Lead.

SELF-CARE

- Depending on your modality and length of sessions needed, you may have several client sessions during a shift. Between sessions drink water, eat a small snack, or re-ground yourself. If you have to go to the porta-potties or leave the Healing Tent for any reason, let a Lead Faery know.

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LEAD FAERY JOB DESCRIPTION

HEALERS	FAERIES
<p>CHECK HEALERS IN (HBGB & approved Guests)</p> <ul style="list-style-type: none"> • Give Healer a blank sign-in sheet from their file • Check them off or add their name to the daily schedule • Remind them to check out for extended breaks <p>CHECK HEALERS OUT (HBGB & approved Guests)</p> <ul style="list-style-type: none"> • Healer hands in completed sheet; file it in the Dailies • Ask about Heal the HeeBees tally 	<p>CHECK FAERIES IN</p> <ul style="list-style-type: none"> • Issue Faery a set of wings • Check Faery off the daily schedule • Remind them to check out for extended breaks <p>CHECK FAERIES OUT</p> <ul style="list-style-type: none"> • MAKE SURE FAERIES RETURN THEIR WINGS • If not a HeeBee, invite to dinner
<p>GOLD LIST, HEEBEE LIST & GUEST HEALERS</p> <p>GOLD LIST PROCESSING</p> <ul style="list-style-type: none"> • Check-in Healers on call for Gold List; recruit as needed • Process incoming Gold List clients: are they part of a VIP group? Which Gold List Healer would be best for them? • Maintain dialogue with Clients & Healers re: wait times <p>HEEBEE LIST PROCESSING</p> <ul style="list-style-type: none"> • Process incoming HeeBee clients: have they already co-ordinated with a Healer? What services are they seeking? • Maintain dialogue with HeeBees & Healers re: wait times <p>GUEST HEALER PROCESSING</p> <ul style="list-style-type: none"> • Brief interview of skills/creeper check: make sure they are not blacklisted. • If approved, take photo & process paperwork. • NO GUEST HEALERS AFTER 4:00PM 	<p>HEEBEEGEEBEE PUBLIC CAMP</p> <p>OPEN PUBLIC CAMP</p> <ul style="list-style-type: none"> • Open Classroom (7am) & Chill Space (9am) • Clip up sides of tents, turn on music/PA system • Post daily classroom schedule <p>GENERAL</p> <ul style="list-style-type: none"> • Answer questions & be awesome • Be aware of and responsible for the flow of the Healing Tent, Chill Space, and Classroom <p>CLOSE PUBLIC CAMP @ 5pm</p> <ul style="list-style-type: none"> • Close the Chill Space & Classroom in the evening • Clip down sides of tents, turn off music/PA system • Return items to Private Camp: wings, filing boxes, clipboards, misc.

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FAERY ROLES

<p style="text-align: center;">CLASSROOM - 1 FAERY</p> <p>HELP TEACHERS</p> <ul style="list-style-type: none"> • Welcome the instructor & help them get set up: music/PA system, etc • Explain system: alert teacher 10m. & 5 m. before class is over • If they are a HeeBee running late, go find them! • If the teacher doesn't show, find a sub (prefered) or cancel class • Help transition folks out in time to move the next teacher in <p>HELP BURNERS</p> <ul style="list-style-type: none"> • Direct Burners to the right place, answer questions about classes, schedule, HBGB stuff in general • Coordinate "next class" announcements • When not busy with Classroom, help in the Chill Space. <p>RECORD KEEPING</p> <ul style="list-style-type: none"> • Record headcount of participants on Classroom sheet 	<p style="text-align: center;">WELCOME CENTER - 2-3 FAERIES</p> <p>DIRECT FOLKS TO LOCATIONS</p> <ul style="list-style-type: none"> • Lost souls to Chill Space, nearby camps • Prospective Guest Healers to Lead table • Teachers to Classroom <p>EXPLAIN THE PROCESS</p> <ul style="list-style-type: none"> • Healing: no adding lines to sheets; sign up on only 1 slot; don't unpin the sheets; be present when you're called • Chill Space: where to put shoes; there's no line; etc. <p>BIKE PATROL</p> <ul style="list-style-type: none"> • Make sure bikes do not block entryways or the street; are not piled, and in general don't make a mess for the community <p>HELP MAKE SPONTANEOUS CONNECTIONS</p> <ul style="list-style-type: none"> • Introduce Clients in need of healing to Clients interested in providing
<p style="text-align: center;">CHILL SPACE CLIENT USHERS - 3-4 FAERIES</p> <p>USHER CLIENTS TO HEALING TENT</p> <ul style="list-style-type: none"> • Look at the Healer sheets in the Welcome Center • Use the PA system to call the name of the next person in line for a Healer who's ready for their next client • If they don't answer, cross their name off in BLACK & try again with the next Client • Usher the Client into the Healing Tent and make introductions • Cross the Client's name off the Healer sheet in YELLOW • Note the time you took them in to the Healing Tent on the sheet <p>HELP HEALERS AS NEEDED</p> <ul style="list-style-type: none"> • Hover by the Healing Tent entrance in case Healers need you • Bring electrolyte water/water from Kitchen as needed 	<p style="text-align: center;">THRONE - 1 FAERY</p> <p>HOLD SPACE in the HEALING TENT</p> <ul style="list-style-type: none"> • Sit on the Throne and send peaceful, loving, healing energy to Healers and Clients. Hold the intention of the Healing Tent. • Keep an eye out for un-Healer-like behavior & report it to a Lead. If you wonder if a behavior you're witnessing might be unhealthy, ask a Lead. Err on the side of caution. <p>DO NOT LEAVE the Healing Tent unless a Lead takes your place</p> <ul style="list-style-type: none"> • If you think you might fall asleep or need to leave, talk with a Lead WITHOUT LEAVING THE HEALING TENT. You can ask a Faery to bring you a Lead if they're not near the Healing Tent. This job is like driving - don't take your eyes off the road.

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KITCHEN ROLES & RESPONSIBILITIES

KITCHEN LEAD RESPONSIBILITIES

Quiggles is the kitchen lead.

- She will make herself available at breakfast and dinner each day to check in with shift leads about their upcoming meals.
- She will receive, process and pay for the two produce orders from Bonanza during Burn week.
- She will trouble-shoot and solve problems with the shift leads.
- When Quiggles departs the Playa on Friday, the shift leads will be set-up to succeed for the remaining days of the Burn.

KITCHEN SHIFT LEAD RESPONSIBILITIES

- Each meal will have a shift lead who is in charge of that meal.
- The shift lead is responsible for knowing how to do all the functions of that meal (e.g. how to make coffee, turn on/off the propane tanks, thaw hummus and soup, etc.).
- They will check in early to preview the menu and make sure they know where to find all the ingredients and tools needed.
- They direct the kitchen crew, make decisions about guests, check on the Fridge and Freezer power and temperature and communicate with the Infra person on duty if there are any issues.
- They take out the compost and rotate it so it dries evenly.
- They alert infra if burnables, cans or landfill containers are overflowing.
- They stay until the end of the meal to direct (and participate in) clean up until the kitchen is reset to neutral for the next meal.
- They write relevant notes to the kitchen lead and other shift leads on the white board.
- Note: shift leads are welcomed and encouraged to create special ambience or theme nights or rituals or pleasures for the meals they oversee - the shift is yours to direct! Please be mindful of maintaining safety and cleanliness, and not using up needed supplies that are earmarked for another meal.

KITCHEN CREW RESPONSIBILITIES

- Kitchen Circle will make themselves available for a big kitchen orientation meeting on the Monday of Burn week and a brief kitchen meeting every 2-3 days, where they will choose and commit to their meal shifts for the next couple/few days.
- They will show up on time, check in with the shift lead, and contribute to the set-up, preparation and break-down of that meal.
- They will take responsibility, as a team, to reset the kitchen back to neutral after each meal shift.
- Kitchen crew is welcome to eat and hang out during their shift, as long as they are also aware of what needs doing, and jumping in to help out when needed.
- Only kitchen crew gets to go in the fridges, freezers and pantry area (unless specific exceptions are noted); kitchen crew will gently help out any HeeBee who needs something from those areas, while informing them of the policy.
- Any non-HeeBee in the kitchen should be approached in a friendly way and offered help.

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KITCHEN ROLES & RESPONSIBILITIES, cont.

KITCHEN CREW DUTIES	KITCHEN GUIDELINES
<ul style="list-style-type: none">• Every HeeBee agrees to work 3 hours per day that they are on Playa. Kitchen Circle fulfills these hours by working 1 meal shift per day, from start to finish.• Duties for each meal are described on the KC Shift Flow sheet. If you are unsure about something, ask the kitchen lead or shift lead. Please make yourselves familiar with the HeeBee kitchen guidelines.• A kitchen shift is complete when all the dishes are washed and put away, the tables are free of debris, the leftovers are safely put away, and the pre-work for the next meal is complete.• The kitchen crew meets every 2-3 days to commit to their meal shifts for the next couple/few days. Kitchen meetings will be announced beforehand. If you can't make the meeting, your next few days of meal shifts will be assigned to you.	<ul style="list-style-type: none">• Our menus and portions have been carefully planned. There is some wiggle room for inviting the occasional guest, and we always provide water and electrolyte mix to any thirsty person. We do want to make sure that most of our food is primarily for HeeBees. If a HeeBee has a guest they would like to bring to a meal, they should check with the kitchen lead or the shift lead first. Shift leads should make themselves aware of the quantity of food and amount of wiggle room for each of the meal shifts they cover.• The prep side of the kitchen is our exclusive domain. You can enter kitchen spaces and places at any time. If you are feeling creative and benevolent, you can choose to whip up a little midnight snack for munchie-hungry HeeBees.• Feel free to recruit dishwashers and helpers from our fans and guests. We often have grateful people who are willing to pitch in - give them a way to contribute :-)

INFRASTRUCTURE CIRCLE CHECKLIST

Once the Infra Circle has been prepped on best practices, basic solar & plumbing, and HBGB-approved knots & rope-tying basics, during Burn week their responsibilities include checking the following during their shifts:

- Tents – check poles/ropes and sides up/down
- Solar – clean array, record charging
- Water Systems – check lines for leaks, tote level, tidy up showers
- Semi & Gear – sort & organize as needed throughout the week
- Burn barrels – burn trash & dried compost
- Check in w/ kitchen – what do they need
- Check in w/ faeries – what do they need